

Mission Trip Proposal Template

Mission Trip Fact Sheet:

(Name of Mission)

Submitted by: (Team Leader) _____

Dates of Trip: _____

Destination: _____

Purpose:

Missions Touchstones:

Proposed mission trips (and the hosting organization) must meet the following criteria; please explain how your trip fulfills each of the following:

- **Commitment:** agree with planned mission and objective(s) in serving Jesus Christ and His Church.
- **Competency:** have a track record in the ministry they propose that demonstrates their capability to do the work.
- **Evangelism:** share or live out the Gospel leading people toward Jesus Christ.
- **Equipped:** are prepared for this ministry through academic and/or practical experience.
- **Sensitivity:** recognize cultural differences in the area(s) they serve, and handle them well.
- **Reliability:** meet mutually-understood plan of action.
- **Accountability:** have a defined plan of responsibility for carrying out each aspect of its ministry.

Host, Leader, Sponsoring organization:

- Team Leader:
- Local Hosts:

Dates and Status of itinerary (Tentative, Firm, Booked):

Participants:

Itinerary

Trip budget (cost estimate):

Airfare Round Trip: _____

Luggage fees: _____

Visa : _____

Inoculations (only mandatory inoculations are reimbursed): _____

Accommodations (cost/night; total/trip): _____

Food (approx./day; total/trip): _____

Additional transportation (local) : _____

Group activities (see RBCPC guidelines for Tax-Deductible Mission Travel): _____

Individual Total:

TOTAL COST FOR THE TRIP:

Financial Status:

(Fundraising, paid for, etc.)

Additional Information: