

**Rancho Bernardo
Community
Presbyterian Church**

***Memorial Service
Planning***

“Peace I leave with you;
my peace I give you.
I do not give to you as
the world gives.
Do not let your hearts be troubled
and do not be afraid.”
John 14:27

Memorial Services

Memorial services will be officiated by a pastor of RBCPC. Exceptions will be approved by the senior pastor. Other pastors may be invited to assist in the service at the request of the family and officiating pastor.

The memorial service coordinator and officiating pastor will meet with family members prior to the memorial service to plan a service which honors your loved one's memory.

Memorial services may be conducted at RBCPC, Monday through Friday. The earliest a service may begin is 10 a.m. with the latest service starting at 3 p.m.

Scripture Readings

An important way in which you can participate is in the selection of scriptures to be read at the service. Below are some comforting Bible passages. You may choose or ask the pastor to choose for you.

*Psalm 23
Psalm 46:1-11
Psalm 91:1-16
Psalm 121:1-8
Ecclesiastes 3:1-8
Isaiah 25:1, 6-9
Isaiah 40:28-31
Matthew 5:1-12
Matthew 11:28-30
Luke 12:22-31
John 6:35-40, 47-51
John 11:25 & 26
John 14:1-7, 16-18
I Corinthians 13
I Corinthians 15:51-57
Colossians 3:1-4
I Thessalonians 4:13-18
I John 3:1,2,11
Revelation 21:1-5*

Music

Since a memorial service is a sacred and solemn occasion, all music and its text must reflect the highest standards of composition and presentation before God. Music shall be of a sacred nature. Secular music requires approval from the officiating pastor. Following are some music suggestions.

*Amazing Grace!
A Mighty Fortress Is Our God
Be Still, My Soul
Be Thou My Vision
Great Is Thy Faithfulness
Holy, Holy, Holy
How Great Thou Art
In the Garden
It Is Well with My Soul
Morning Has Broken
My Faith Looks Up to Thee
Nearer, My God, to Thee
O God, Our Help in Ages Past
O Love That Will Not Let Me Go
On Eagle's Wings
Precious Lord, Take My Hand
Rejoice, the Lord Is King!
The Lord's Prayer*

The church's memorial coordinator will secure an organist or pianist, and soloist upon request. Guest musicians and soloists require approval from the officiating pastor. The family is responsible for securing other instruments such as bagpipes, harp, flute, violin, guitar, etc. Referrals are available upon request.

Decorations

Every effort shall be taken to ensure decorations and displays are dignified and appropriate for the service. No flowers or decorations may be placed on the communion table, organ or piano.

At your request, the Deacons will deliver flowers from the memorial service to the hospitalized and homebound following the service.

Photography/Videos

Flash photography is not permitted during the service. Videotaping is permitted using available light only. The videographer must place the video recorder at the back of the Chapel or Sanctuary.

Videos may be shown in the Sanctuary only and are limited to 5-7 minutes. No videos may be shown in the Chapel.

Receptions

Following the memorial service, our Hospitality Ministry team will serve your family and friends in the Fellowship Center. Receptions shall not exceed two hours. The minimum charge for a reception is \$100 (40 guests @ \$2.50 each). Additional guest charge is \$2.50/person. The following is provided:

- Coffee, lemonade and cookies
- Table linens and paper beverage napkins
- Teak serving trays, crystal punch bowl
- Disposable plastic glasses & coffee cups

When additional food items are desired, our Food Service Director will meet with you to plan the menu for you and your guests. We have a full service restaurant kitchen licensed by the County of San Diego Health Department. For prices and information, contact our Food Service Director, 858-487-0811, ext. 222.

Memorial Service Fees

	<u>Members</u>	<u>Non-Members</u>
Chapel	\$ 0	\$150
Sanctuary	\$ 0	\$250
Organist	\$175	\$175
Pianist	\$175	\$175
Soloist	\$150	\$150
Sound Tech	\$ 90	\$ 90
Coordinator	\$50-85	\$100-175
Honorarium	\$ 0	\$100

A statement of the amount owed will be mailed to you following the service. Please do not pay pastors and musicians the day of the service.

Notes

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